



## HAMILTON TOWNSHIP

### HAMILTON TOWNSHIP ADMINISTRATION

Joseph Rozzi – *Board Chair*  
Mark Sousa – *Trustee*  
Darryl Cordrey – *Trustee*  
Kurt Weber – *Fiscal Officer*

7780 South State Route 48  
Maineville, Ohio 45039  
Phone: (513) 683-8520

**Township Administrator**  
Brent Centers  
(513) 239-2372

**Police Department**  
Scott Hughes – *Police Chief*  
Phone: (513) 683-0538

**Fire and Emergency Services**  
Jason Jewett – *Fire Chief*  
7684 South State Route 48  
Maineville, Ohio 45039  
Phone: (513) 683-1622

**Public Works**  
Don Pelfrey – *Road Supervisor*  
Phone: (513) 683-5360

**Assist. Fiscal Officer**  
Ellen Horman  
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**Human Resources**  
Kellie Krieger  
Phone: (513) 239-2384

### **Economic Development**

**Zoning Administrator**  
Lindsey Gehring  
Phone: (513) 239-2371

**Community Development  
Coordinator**  
Nicole Early  
(513) 683-5320

## TRUSTEE MEETING AGENDA 6/20/2022

6:00PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the July 6, 2022 Township Trustee Meeting
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the July 13, 2022 Township Trustee Meeting
- Bills before the Board

### Public Comments

### Human Resources

### New Business

- Motion: Designation of Major or Minor Modification for development known as St. Zachary's Haven located at 3364 St. Rt. 22 & 3, Morrow, Ohio 45039.
- Motion: Allowing Administrator to enter into contract with CUC, LLC for Joint Fire Training Tower
- Resolution 22-0720: Creation of One Ohio Opioid Fund
- Resolution 22-0720A: Increase in appropriations (General Fund)
- Resolution 22-0720B: Increase in appropriations (Road & Bridge Fund)
- Resolution 22-0720C: Increase in appropriations (American Rescue Act Plan Fund)

### Administrator's Report

### Fiscal Officer's Report

### Trustee Comments

### Executive Session

### Adjournment

*The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.*

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

## Hamilton Township Trustee Meeting

July 6, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were present.

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal and accept the tapes as the Official Meeting Minutes of the June 15, 2022, Trustee Meeting.

Roll call as follows:

Mark Sousa	Yes
Darryl Cordrey	Yes
Joe Rozzi	Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

### Presentations

Warren County Court Update was given by Honorable Judge Gary Loxley and Honorable Judge Rob Fischer. They reviewed annual court case numbers for 2019 and 2021, discussed current issues such as bail reform, mentioned their different programs, and lastly explained their community outreach.

Next, Mr. Centers presented our parks updates stating that our Board of Trustees budgeted \$250,000 for improvements throughout all parks. Those improvements included debris removal at Marr Park; lighting upgrades, trail paving, pickleball court, and playground equipment upgrades at Testerman Park; parking lot, trail markers, chip/seal, and playground equipment at Mounts Park; new signage at the Dog Park to match the rest of the Township signs; and lastly planting areas, plaques, and benches for a Memorial Garden. Out of the \$250,000 allocated, we have \$81.07 that has not been spent.

### Public Comments

Mr. Rozzi opened the floor to public comments at 6:32pm.

Ms. Sherrie Jansen stepped forward and then realized that her comments would be better received during the scheduled public hearing.

Ms. Gloria Cook asked if the Maineville Cemetery could be spruced up.

Mr. Rozzi closed the public comments portion of the meeting at 6:36pm.

### **Public Hearing**

Assistant Law Director, Mr. Brodi Conover explained the hearing procedure and swore in all persons wishing to give testimony during the hearing.

Zoning Administrator, Ms. Lindsey Gehring stated that our hearing this evening was for consideration of a Stage 1 PUD Sketch Plan for Tribute Hamilton Township. The property owner is Wal-Mart Stores East. Our applicant is Lee and Associates Commercial Real Estate Services and our spokesperson this evening would be Mr. George Flynn. The subject parcel IDs are 1605251038 and 1605277016 located on Towne Center Boulevard. Legal notice was published in the Sunday, June 26th edition of the *Pulse Journal of Warren County* as well as sent to neighboring property owners within 200 feet.

The applicant is proposing a mixed-use development which will encompass an amenity driven residential community of approximately 312 up-scale multi-family units. The multi-family buildings will be 4-story buildings with elevators and will be of up-scale, urban design. The amenities will include a clubhouse, pool, and sidewalks both throughout the development and around the green space and retention pond. The commercial aspect of the project will consist of 4 lots including a convenience store, a fast casual restaurant, an oil change store, and a national bank branch. The project is in keeping with the Hamilton Township Comprehensive Plan 2020 as described on pages 50 and 51. In addition, the development will be the catalyst for additional commercial development both across the street and to the south and east as it will provide additional access as described in the Hoptown 2010 Access Management Plan.

The site aerial was reviewed. There is a total of just under 27 acres between the residential piece and the commercial piece. Lot 1 which is the larger parcel, is currently zoned B-2 General Business with a PUD. Lot 2 is B-2 General Business. Zoning to the north is B-2 and M-1, B-1, B-2, and R-3 to the south, to the east is B-2 and R-1 and to the west is M-1. The Future Land Use plan shows this general area as mixed-use. The Warren County Thoroughfare Plan for the Hoptown Access Management shows that there is a required road leading from Towne Center Blvd. to the west and continuing north to Grandin Road. The site plan does show that the developer is planning to construct that road.

Access to the commercial lots will be from Towne Center Blvd. while access to the residential portion will be from the proposed 'Road A'. A second access to the residential portion is proposed to the north from Riversbend Dr. There will be two designated open space areas for the residential proposal; open space 1 will be 4.0266 acres and open space 2 will be 2.1498 acres. That puts them at 27.7% of open space which does exceed the minimum requirement of 20%. The commercial proposal will have .8746 acres which exceeds the minimum requirement of 15%. Mailboxes will be located in cluster units in the lobby of each building. The applicant is proposing 618 parking spaces. Two-thirds (208 units) will be two-bedroom and 104 units will be one bedroom.

Next, Ms. Gehring reviewed *HTZC Chapter 5.5.4*, which explains the PUD Sketch Plan Review Procedure. She also explained that any permitted use may be included within a PUD regardless of the underlying zoning per *HTZC Chapter 5.6.1*.

Warren County Regional Planning Commission heard this development at their April 28, 2022, Executive Committee meeting. Their staff could not provide a recommendation as they stated that there were details missing within the application such as a base zoning. Ultimately the WCRPC committee voted to recommend approval.

Additionally, this development was also heard at the Hamilton Township Zoning Commission meeting on June 13, 2022. They voted 3-1 to approve a positive recommendation for the PUD Stage 1 Sketch Plan with the following conditions: compliance with all regulations of the Hamilton Township Zoning Code, Compliance with all Warren County Partner Organizations, Compliance with ODOT and Compliance with all Ohio EPA conditions.

The applicant was very receptive to the feedback that was given at the Zoning Commission meeting and therefore has made a few revisions to their original plan. The concerns were in relation to foot and vehicle traffic, as well as light and noise pollution from the development. To address these concerns, the applicant is proposing a change to the access point for the residential proposal to instead be located from Towne Center Boulevard and not from 'Road A'. The applicant also proposed to eliminate the walking trail around the pond to address the concerns for privacy and foot traffic, however Township staff requested that the walking trail remain to contribute toward the active open space for the development. While there are some residents that currently encroach over the property line for this development, it hasn't been an issue thus far; however, the applicant does have the right to address it as they wish. The developer is hoping by proposing new access points, it will alleviate the lighting concerns for the residents to the south for cars pulling in and out of the property. With the revision of switching the placement of the clubhouse and one of the apartment buildings, the opportunity came to lengthen a building and add 8 units, increasing the total number of apartment units from 312 to 320.

Based on all of the details presented, staff is recommending approval of the Stage 1 PUD sketch plan for parcel ids 1605251038 and 1605277016 with the following conditions: compliance with

the Hamilton Township Zoning Code, compliance with recommendations from WCRPC, and compliance with all Warren County Partner Organization requirements.

Mr. Sousa questioned the property encroachments and how that will be resolved. Ms. Gehring replied that the applicant could speak to that question as she had not gotten those details.

Mr. Cordrey asked if there were any protections in our zoning code that would prevent the applicant from changing to have a 3-bedroom unit and marketing towards adding more students to our schools.

Mr. Centers responded that what the Board votes on tonight, will be what the developer has to work with. If approved as presented, the plans encompass one- and two-bedroom units. The applicant has been very understanding that we do not wish to add a significant burden to our schools.

Mr. Rozzi asked about open space requirements. Ms. Gehring stated that they have several open space areas to include internal walking paths, pocket parks with benches and the walking trail around the pond. Landscaping will be addressed at a later stage of review.

Mr. Rozzi invited the applicant to speak.

George Flynn introduced himself and thanked the Board for their time. He also introduced the development team and gave a background description of how the property was initially going to be developed as a Wal-Mart Super Center. This proposal will be a \$75 million development/investment into Hamilton Township. He gave a general description of the development details and stated that they want to be good neighbors and therefore changed the plans to try to accommodate the neighbors to the south and their concerns. All water runoff concerns will be reviewed by the respective department, and they will mitigate as necessary. All buildings will be sprinklered and they will meet all of the Fire Department requirements as well.

Michael Copfer is the Vice President of Land Acquisition for Hills Properties. He gave a brief summary of projects that his company has developed and how they build legacy properties. He referenced Pal Mara in Deerfield Township and Savoy in West Chester and the renter by choice market. Hills will remain the management company and will not sell the development off. Hills properties also does not build 3-bedroom units. They like to cater to empty-nesters and young professionals.

Mr. Sousa asked about the timeline to start the project should the approvals move forward.

Mr. Copfer explained that they would like to break ground in 6 months if possible, building will start in approximately one year and within 2.5 years the apartments would be complete.

Mr. Cordrey asked if the developer could have some sort of vegetation/buffer between the walking trail around the pond and the residents.

Mr. Copfer commented that they could do landscaping, or they would be open to eliminating it as well.

Mr. Centers reminded that Mr. Copfer was speaking to the apartments, so the timeline he gave does not include the commercial lots.

Mr. Rozzi invited those in favor of the development to step forward to speak.

Ms. Sherrie Jansen stated that she is neutral party for this development. She stated that she is passionate about the health, safety, and welfare of her community. She questioned a watershed assessment. She spoke about the existing retention basin and the potential for flooding concerns for neighbors. She also mentioned impervious parking lots and requested that additional retention basins be installed.

Mr. Centers explained that those details would come at a later stage of the review process.

Mr. Rozzi invited those in opposition to speak.

Several neighboring residents spoke about concerns relating to privacy with the walking trail, business hours, landscaping, traffic, and water runoff.

Mr. George Flynn addressed the watershed comments stating that they will work with Warren County and vet everything. This will all be done prior to final stages.

Mr. Rozzi closed public comments at 7:48pm.

Mr. Sousa commented on Letters on Intent and stated that it would be nice to have businesses with reasonable hours closer to the residential properties to the south.

Mr. Cordrey asked if the trail is a final decision tonight or could they see where the landscaping proposals lie with the trail in place?

Mr. Centers explained that they could, however it would be beneficial to the developer to know if it is in or out. We discussed the importance of walkability within the whole Hoptown plan. A sidewalk around the pond would be a very nice feature, however the Board has to weigh in all of the concerns as well.

Mr. Cordrey and Mr. Sousa are not fond of the trail completely encompassing the pond.

Mr. Rozzi would like to leave vegetation and reconfigure the pond.

Mr. Copfer spoke on the trail and explained that if they do not construct the trail, the existing vegetation would remain. If they do construct the trail, it will be closer to the southern property line and more landscaping would need to occur.

Mr. Weber spoke on the stormwater management and stated that all proposals will be evaluated.

Mr. Cordrey and Mr. Rozzi discussed covenants and restrictions on the property set by Wal-Mart and stated that the Board has to decide what the best development for this area is.

Mr. Sousa commented that those are valid points. He also mentioned responsible growth and how it affects the schools.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the PUD Stage 1 Sketch Plan Application for parcel id's 1605251098 and 1605277016 subject to the following conditions:

- Compliance with the Hamilton Township Zoning Code
- Compliance with the recommendations from WCRPC
- Compliance with all Warren County Partner Organization Requirements
- Removal of the walking trail from the south side and the west side of the retention pond leaving the existing vegetation in place.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

Mr. Rozzi asked for a brief recess at 8:11pm.

Board resumes from recess at 8:19pm.

**Human Resources**

Mr. Centers requested a motion to approve the following deed within the Maineville Addition, lot 153, graves 1 and 2 are being purchased by Gary and Jeannette Tedesco.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the above-mentioned cemetery purchase.

Roll call as follows:

Mark Sousa	Yes
Darryl Cordrey	Yes
Joe Rozzi	Yes

Next, Mr. Centers requested a motion to update the Hamilton Township roster with the following: remove Allison Hampton effective July 5, 2022, move Part-time Firefighter Jesse Sturm to Full Time pending completion of the hiring requirements.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the changes as indicated above.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Lastly, Mr. Centers requested a motion to enter into contract with Kenny Hickey for services as the Public Works Director.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the above-mentioned cemetery purchase.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

**New Business**

- Motion: Utilizing the Economic Development fund to assist in stream mitigation fees for the development at 6426 State Route 48, Maineville, OH 45039

Mr. Centers gave the background on this motion. The Myers Y. Cooper development just south of Shooters, came across a water way that they have to move in order to make this development work. The cost is about \$90,000 and was not expected by the developers. They came to the Township and asked if we could help offset that cost. The Board has implemented the Economic Development Fund for scenarios like this as we haven't used it yet. Mr. Centers let them know that we had means of helping but being local government, our contribution should be the smallest. Each landowner came off of their sale price and the developer pitched in the remainder leaving the total of \$20,000. Therefore, we are requesting the Board's opinion of if they would like to utilize the fund for this.

Mr. Cordrey commented that this is why the fund was created.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the use of the Economic Development Fund in the amount of \$20,000.00 for the Township Plaza development located at 6426 South State Route 48, Maineville, OH 45039.



Roll call as follows: Darryl Cordrey Yes  
Mark Sousa Yes  
Joe Rozzi Yes

- Resolution 22-0706: Appropriation increase (Fire Department)

This is in relation to EMS Billing. We were overcharged by \$6,000.00 by our uniform supplier this year, so they refunded us that money and by the time we get that money it goes straight into our unencumbered. The Chief can still use that so he would like to reappropriate from the unencumbered back into that line item which is supplies and materials/ uniforms.

Mr. Rozzi asked how we were overcharged?

Mr. Centers replied that it was an administrative error on the company's side.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve Resolution 22-0706.

Roll call as follows: Joe Rozzi Yes  
Mark Sousa Yes  
Darryl Cordrey Yes

- Resolution 22-0706A: Appropriation increase (Fire Department)

Mr. Centers explained that this is unique because we typically budget for two of our fire employees to attend Paramedic School. We pay for the school and in return, they give us a 3-year contract to work for us. Other jurisdictions do the same program or similar. We already sent two employees this year, however we hired an employee from Goshen Township full time, and he was in the same program with Goshen. After speaking with Mr. Weber, we thought the cleanest and most auditable approach was to receive an invoice from Goshen and we refund them the \$7,060 for the school and we take on the fees and contract. In doing so, we would only request one to attend Paramedic school next year since this was not planned.

Mr. Weber explained that this was the best and fair way to do it.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve Resolution 22-0706A.

Roll call as follows: Mark Sousa Yes  
Darryl Cordrey Yes  
Joe Rozzi Yes

## **Administrator's Report**

- ARPA Funds have released their second payment, so we are expecting on July 15<sup>th</sup> to receive \$1.25 million.
- RFP's for the Training Tower have been graded.
- The Fire Department is up 150 runs from this time last year.
- Milling work is being done around the Township. We are resurfacing 7.42 total miles this year. With the Road levy we stated that we would shoot for 6 miles and we are exceeding that again.
- Our Junior Police Academy had 33 students graduate. They loved the program!
- The Freedom Parade and Festival was a great success! We appreciate our partnership with Maineville and all of the work put in by employees and Nicole Earley.
- Reminder that Picnic in the Park is August 6<sup>th</sup>.

## **Trustee Comments**

Mr. Cordrey led off by thanking the staff for their hard work and attendance at the Parade and Festival; it was great to see everyone and to see Chief Reese and his wife Jane as our Grand Marshal's. He appreciates the partnership and relationship that we have with the Village of Maineville.

Mr. Sousa also echoed that the Parade and Festival were great! Kudos to Nicole on her work for that. He also gave Kudos to the Fire Department and Police Department for their responses to different calls over the holiday weekend. He extended his condolences to the family of the fatality on Zoar Road. Lastly, he thanked the residents that attended the meeting this evening to weigh in on the development.

Mr. Rozzi asked for thoughts for the Goshen Fire Department who suffered storm damage. He also thanked everyone for their attendance this evening.

## **Executive Session**

Mr. Rozzi made a motion with a second from Mr. Cordrey to enter into Executive Session at 8:33pm In reference to O.R.C. 121.22 (G)(1) and (G)(2)

- o (G)(1): To consider the employment, promotion, or compensation of a public employee or official

- (G)(2): To consider the purchase of property for public purposes

Roll call as follows: Joe Rozzi Yes  
Mark Sousa Yes  
Darryl Cordrey Yes

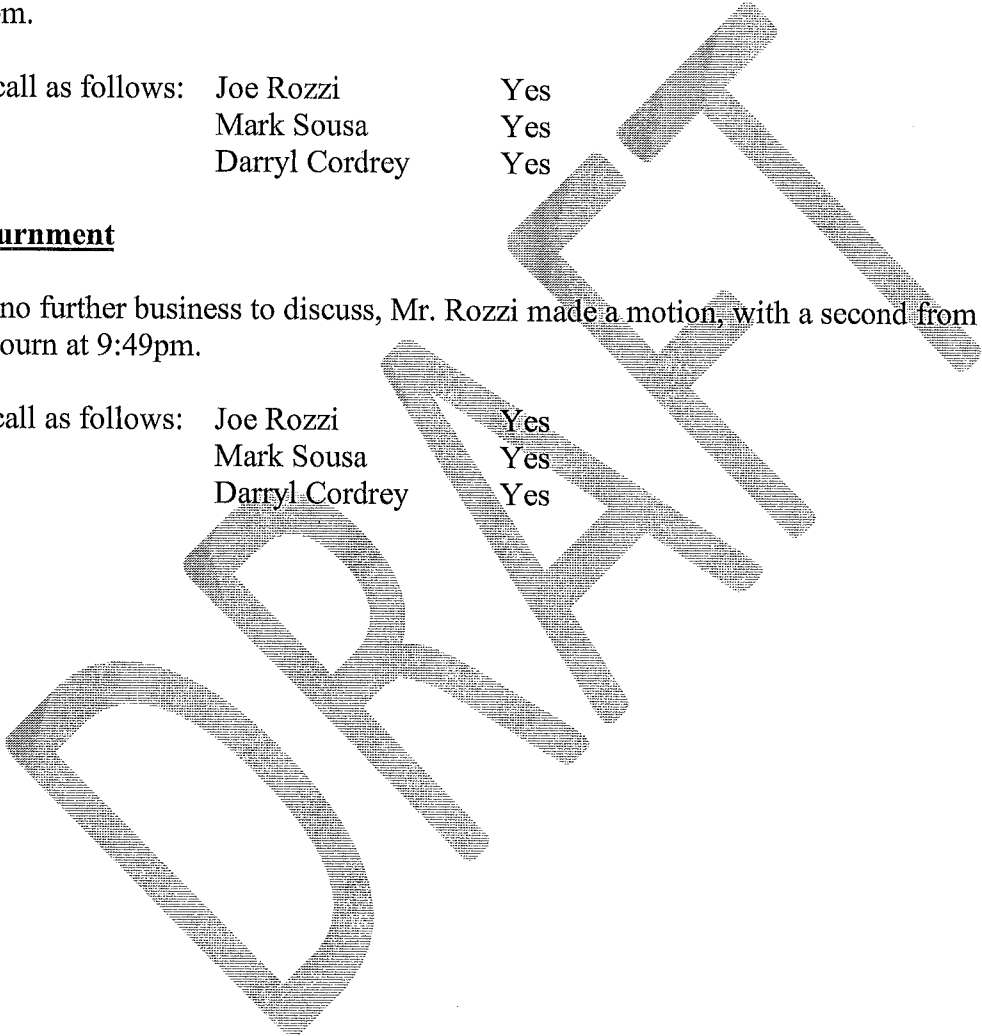
Mr. Rozzi made a motion with a second from Mr. Cordrey to come out of Executive Session at 9:49pm.

Roll call as follows: Joe Rozzi Yes  
Mark Sousa Yes  
Darryl Cordrey Yes

**Adjournment**

With no further business to discuss, Mr. Rozzi made a motion, with a second from Mr. Cordrey, to adjourn at 9:49pm.

Roll call as follows: Joe Rozzi Yes  
Mark Sousa Yes  
Darryl Cordrey Yes



## Hamilton Township Trustee Meeting

July 13, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were present.

The *Pledge of Allegiance* was recited by all.

### Public Comments

Mr. Rozzi opened the floor to public comments. No comments were made therefore he closed the floor to public comments to move onto the next agenda item.

### New Business

- Resolution 22-0713: Authorizing the Township Administrator to submit a NatureWorks Grant application to the Ohio Department of Natural Resources on behalf of Hamilton Township, Warren County, Ohio.

Mr. Centers explained that this project is worthwhile. Normally our resident income level is too high for our Township to receive grants however this one is different as it is for a park recreational, or security project and we fit the mold. Cincinnati United is who we have a contract with in Marr Park, and they brought it to us. This is a 25% local shared match for a large picnic shelter at Marr Park. The total project cost is \$41,671. Our 25% share would be \$10,418.

The NatureWorks Grant Program is a reimbursable program. If the Board approves this, we will need to appropriate the total cost (\$41,671) and if we get the grant accepted, they will reimburse us \$31,253 which is 75% at the completion of the project. The reasoning for the Special meeting is that it was brought to Mr. Centers after the July 6<sup>th</sup> Trustee meeting, but the deadline is July 15<sup>th</sup> so before our next regular Trustee meeting.

Mr. Cordrey asked about the proposed area for this structure.

Mr. Centers showed on paper where the proposed location is.

Mr. Sousa asked about the timeline for the grant.

Mr. Centers stated that he believed it would be reviewed this year. Typically grants are done in April and October.

Mr. Rozzi asked if we knew our chances.

Mr. Centers stated that he did not. How it works is the County usually receives a certain amount of money and then its applied for by different jurisdictions. Looking at the scoring structure, he feels we have a good shot.

Mr. Sousa asked if we would need to bid out the appropriation of \$40,000 plus.

Mr. Centers stated that we would not have to bid out the project as it is below \$50,000.

Mr. Cordrey is concerned about the location in proximity to the new Fire Training Tower.

Mr. Centers explained that the Board will have weight in the final placement decision.

Mr. Rozzi asked if there is a power requirement. Mr. Centers is not aware of one.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve Resolution 22-0713.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

### **Trustee Comments**

Mr. Cordrey shared thoughts and prayers with Clearcreek Township for the officer shot.

### **Executive Session**

Mr. Rozzi made a motion with a second from Mr. Cordrey to enter into Executive Session In reference to O.R.C. 121.22 (G)(1))

- (G)(1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Mr. Rozzi made a motion with a second from Mr. Cordrey to come out of Executive Session at 7:46pm.

Roll call as follows:	Joe Rozzi	Yes
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Mark Sousa	Yes
Darryl Cordrey	Yes

**Adjournment**

With no further business to discuss, Mr. Rozzi made a motion, with a second from Mr. Cordrey, to adjourn at 7:46pm.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

DRAFT

# HAMILTON TOWNSHIP BOARD OF TRUSTEES

## Minor vs. Major Modification Determination

### St. Zachary's Haven

July 20, 2022, at 6:00PM

- Applicant:** Donna Pike, 6761 Adena Circle, Maineville, OH 45039
- Spokesperson:** Donna Pike
- Location:** 3364 State Route 22 & 3, Morrow, OH 45152
- Size:** 12.13 total acres.
- Zoning:** R-3 Multi-Family PUD
- Request:** Staff is requesting that the Board of Trustees make the determination if the change in building size for the barn/meeting hall is considered a minor modification to Stage 2 or a Major Modification to Stage 2 for the St. Zachary's Haven development.



**Area Summary:**

St. Zachary's Haven was granted rezoning from M-2 Heavy Industrial to R-3 Multi-Family PUD by the Trustees on June 2, 2021. Stage 2 and 3 Final Plans for the facility were approved August 4, 2021.

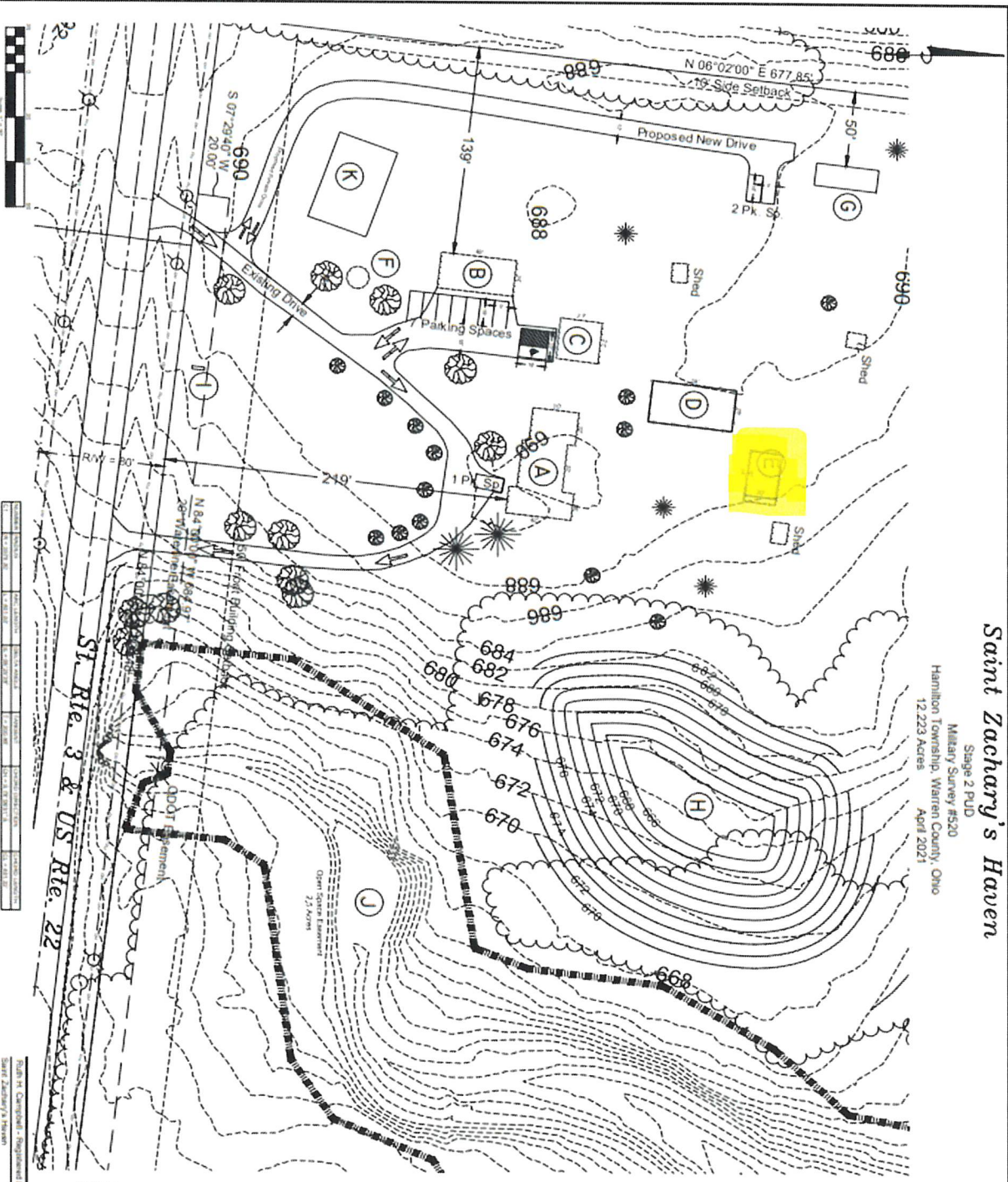
This is a facility to assist those struggling with addiction to transition: to work with their hands (farming, animal husbandry, carpentry, etc.); to build spiritual, emotional, and physical roots to help them grow; and learn how to transition into life. This will not be a detox or treatment facility but a safe place of healing and restoration for our guests to transition into mainstream life.

During Stage 2 and 3 all building dimensions were reviewed at which time the existing barn on site was set to be replaced by a 20' by 30' (600 sq. ft.) pole barn/meeting room. Letter E on the site plan below shows the location. The legend on the site plan indicates the dimensions of 20'x30'.



# Saint Zachary's Haven

Military Survey #520  
 Stage 2 PUD  
 Hamilton Township, Warren County, Ohio  
 12.223 Acres  
 April 2023



## Site Plan



NO.	DATE	DESCRIPTION
1	04/20/23	PRELIMINARY
2	04/20/23	FINAL

Robert A. Smith, P.E.  
 State of Ohio License No. 93774  
 Saint Zachary's Haven



**NOTES:**

1. Review Notes & Exhibits to the Submittal.
2. Review Notes & Exhibits to the Submittal.
3. Review Notes & Exhibits to the Submittal.
4. Review Notes & Exhibits to the Submittal.
5. Review Notes & Exhibits to the Submittal.

Notes: This is a conceptual site plan. The project is subject to the approval of the Hamilton Township Board of Trustees. The project is subject to the approval of the Hamilton Township Board of Trustees.

**WYCO CONSULTING, INC.**  
 10 Studio Drive  
 Franklin, OH 43020  
 614-771-9378

**Legend**

- Proposed New Drive
- Existing Drive
- Proposed Building Footprint
- Existing Building Footprint
- Proposed Parking Space
- Existing Parking Space
- Proposed Shed
- Existing Shed
- Proposed Open Space
- Existing Open Space

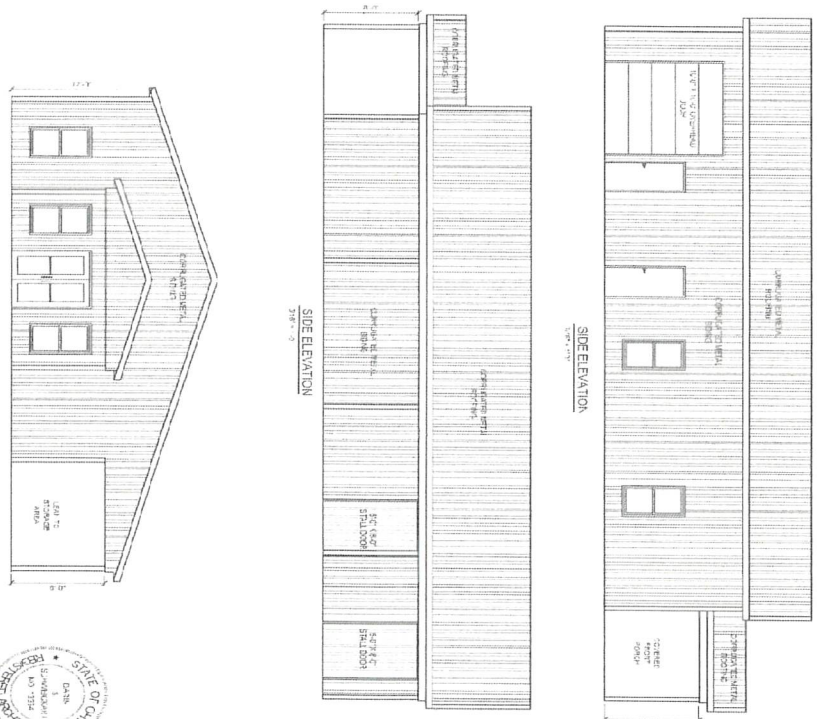
The applicant is proposing a change to the pole barn/meeting space. The dimensions will consist of an 1,805 sq. ft. meeting area, 755 sq. ft. storage area, 768 sq. ft. lean-to area, 200 sq. ft. porch area totaling 3,528 sq. ft. Their occupant load will be a maximum of 99. Below is a new site plan and elevations for the pole barn/meeting space.



SITE PLAN

RESERVED DATA TABLE		NO.	DATE
1	ISSUED FOR PERMIT	106	06/20/22
2	REVISED PERMIT	107	06/20/22
3	REVISED PERMIT	108	06/20/22
4	REVISED PERMIT	109	06/20/22
5	REVISED PERMIT	110	06/20/22
6	REVISED PERMIT	111	06/20/22
7	REVISED PERMIT	112	06/20/22
8	REVISED PERMIT	113	06/20/22
9	REVISED PERMIT	114	06/20/22
10	REVISED PERMIT	115	06/20/22
11	REVISED PERMIT	116	06/20/22
12	REVISED PERMIT	117	06/20/22
13	REVISED PERMIT	118	06/20/22
14	REVISED PERMIT	119	06/20/22
15	REVISED PERMIT	120	06/20/22
16	REVISED PERMIT	121	06/20/22
17	REVISED PERMIT	122	06/20/22
18	REVISED PERMIT	123	06/20/22
19	REVISED PERMIT	124	06/20/22
20	REVISED PERMIT	125	06/20/22
21	REVISED PERMIT	126	06/20/22
22	REVISED PERMIT	127	06/20/22
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35	REVISED PERMIT	140	06/20/22
36	REVISED PERMIT	141	06/20/22
37	REVISED PERMIT	142	06/20/22
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95	REVISED PERMIT	200	06/20/22

GENERAL BUILDING DATA TABLE		NO.	DATE
1	ISSUED FOR PERMIT	106	06/20/22
2	REVISED PERMIT	107	06/20/22
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95	REVISED PERMIT	200	06/20/22



PROJECT: NEW MEETING HALL  
 LOCATION: 3364 ST RT 22&3, MORRCW, OH 45152  
 CLIENT: ZACHARY'S HAVEN  
 ADDRESS: 3364 ST, RT. 22&3, MORRCW, OH 45152  
 COUNTY: WARREN  
 PROJECT # 22-510  
 DATE: JUNE, 2022



SHEET 1/5

DS2 architects  
 107 West Second Street - Mayeville, KY 41056  
 100 South High Street - Suite 206 Hillboro, OH 45133  
 Phone: 630-964-0961 Fax: 606-534-6902

REVISIONS  
 NONE





**Analysis:** Per Section 5.8.5 of the Hamilton Township Zoning Code which states:

E. Major Modifications

(1) Major modifications to an approved PUD preliminary site plan or PUD final site plan shall include but not be limited to:

- (a) An increase in residential density;
- (b) An expansion in nonresidential floor area that exceeds 10 percent of the total floor area that was previously approved;
- (c) Changes to the PUD boundaries;
- (d) Changes in the amount (percentage of the total development) or location of different land uses; or
- (e) Changes to internal street patterns that alter the intersection points with existing streets.

(2) Major modifications shall be reviewed in accordance with the entire procedure set forth in Section 5.5.5 Stage 2 – PUD Preliminary Site Plan.

F. Minor Modifications

Other amendments or modifications that are in compliance with the regulations of this code shall be classified as a minor modification and shall be reviewed and approved by the zoning inspector, except that the zoning inspector may elect to submit the minor modification to the zoning commission for review and a decision. Such review shall occur at a public meeting of the zoning commission and shall be subject to notice and fees as established by the board of township trustees and state law.

## LEGISLATIVE COVER MEMORANDUM

**Introduction:** July 20, 2022

**Effective Date:** Next available date after passage

**Agenda Item:** **Motion**  
To allow the Administrator to negotiate and enter into an agreement with *Cincinnati United Contractors, LLC* for the construction of the Joint Fire Training Tower not to exceed a total cost of \$698,000.

**Submitted By:** Brent Centers

**Scope / Description:** To be presented by the Township Administrator by explaining the attached supporting documentation.

**Budget Impact:** N/A

**Vote Required for Passage:** 2 of 3

# Cincinnati United Contractors, LLC.

7143 East Kemper Road

Cincinnati, Ohio 45249

P: 513-677-0060

F: 513-677-1121

## Hamilton Township Fire Rescue Training Tower - Bid Sheet

Date: **07/18/22 - REVISED**

### BASE BID:

Division	Description	Bid Amount	Status
<b>Division 0</b>	<b>Design, Engineering, Permits, Inspection Fees, Etc.</b>		
	Architectural Cover Page	\$1,090	
	Architectural Permit & Shop Drawing Coordination	\$1,100	
	Civil Engineering (Design, Field Topo & asbuilts)	\$7,150	
	Foundation & Slab Structural Engineering	\$4,000	
	Modular Training Tower Design / Engineering (included in Division 13 below)	Included	
	Landscape Design	\$500	
	Zoning & Permits	\$1,820	
	Soil Boring & Reporting - Excluded (to be provided by Owner)	\$0	
	Environmental Consulting - Excluded (assumed to be N/A)	\$0	
	<b>Subtotal:</b>	<b>\$15,660</b>	
<b>Division 1</b>	<b>General Conditions</b>		
	Project Accounting	\$7,545	
	Project Administration (certified payroll reporting)	\$4,060	
	Project Management	\$6,600	
	Field Supervision	\$9,900	
	General Labor & Progressive Clean Up	\$1,800	
	Temporary Water - Excluded (assumed we can use existing HB by Tree)	\$0	
	Temporary Electric	\$2,650	
	Port-o-lets	\$375	
	Temporary Signage	\$450	
	Dumpsters	\$900	
	Security & Protection	\$250	
	Safety & PPE	\$250	
	Temporary Orange Safety Fencing	\$2,450	
	Misc. Supplies & Tools	\$250	
	Final Clean Up After Completion of Construction	\$1,800	
	<b>Subtotal:</b>	<b>\$39,280</b>	
<b>Division 2</b>	<b>Excavation, Utilities &amp; Pavements</b>		
	Surveying / Layout	\$1,360	
	Equipment Moving / Mobilization	\$1,200	
	Underground Utility Locating / Marking	\$750	
	Silt Fencing	\$4,050	
	Concrete Wash Out	\$850	
	Clear & Grub	\$2,500	
	Stripping Top Soil	\$2,800	
	Cut / Fill	\$5,600	
	Exterior Foundation Backfill (using granular material, not dirt)	\$840	
	Interior Foundation Backfill (using granular material, not dirt)	\$840	
	Undercut - Excluded (assuming N/A with good existing soils, no geo-tech provided)	\$0	
	Haul Off - Excluded (assumed shape excess in mound)	\$0	
	Rock Excavation - Excluded (assumed not applicable, no geo-tech provided)	\$0	

Import - Excluded (assumed N/A with good existing soils)	\$0
Top Soil Replacement (shape excess into mound)	\$2,800
Slab Crushed Limestone	\$1,970
Exterior Crushed Limestone	\$6,355
Sidewalk Crushed Limestone	\$1,855
Site Fine Grade	\$2,800
Concrete Sidewalks	\$7,575
Site Utilities & Storm - Excluded per RFP	\$0
<b>Subtotal:</b>	<b>\$44,145</b>

**Division 3 Concrete**

Foundation Labor	\$8,880
Rebar & Reinforcing	\$1,350
Wire Mesh	\$2,125
Concrete Accessories	\$250
Expansion Joint	\$390
Cure & Sealer	\$150
Footer Concrete Material (3000 PSI)	\$1,650
Wall Concrete Material (4000 PSI, AE)	\$1,730
Slab on Grade Placement Labor	\$3,000
Slab Concrete Material (4000 PSI, AE)	\$2,445
<b>Subtotal:</b>	<b>\$21,970</b>

**Division 4 Masonry**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 5 Metals**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 6 Woods & Plastics**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 7 Thermal & Moisture Protection**

Foundation Insulation	\$600
<b>Subtotal:</b>	<b>\$600</b>

**Division 8 Openings**

Not Applicable (included in Modular Training Tower)	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 9 Finishes**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 10 Specialties**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 11 Equipment / Appliances**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 12 Furnishings**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 13 Special Construction**

Modular Training Tower - Base Module Materials - WHP	\$179,975
Modular Training Tower - Additional Materials - WHP	\$101,931
Modular Training Tower - Thermal Lining - WHP	\$71,038
Modular Training Tower - Freight - WHP	\$29,357
Modular Training Tower - Install / Erection - WHP	\$76,449
<b>Subtotal:</b>	<b>\$458,750</b>

**Division 14 Conveying Systems**

Not Applicable	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 15 Mechanical**

Plumbing System - Excluded per RFP	\$0
Fire Protection System - Excluded per RFP	\$0
HVAC System - Excluded per RFP	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Division 16 Electrical System**

Electrical System - Excluded per FRP	\$0
<b>Subtotal:</b>	<b>\$0</b>

**Allowances Owner Allowances**

Field & Laboratory Testing & Reporting	\$2,500
Landscaping (2 EA decorative trees w/ mulch)	\$1,500
Seed / Straw (CUC sees no reason for sod)	\$7,500
<b>Subtotal</b>	<b>\$11,500</b>

Base Bid Subtotal	\$591,905
Contingency	\$5,000
Bond Fee (2%)	\$11,838
Overhead (8%)	\$47,352
Profit (3%)	\$17,757

**TOTAL BASE BID BUDGET \$673,853 ACCEPTED**

**ALTERNATES:**

Alt. #1	Add #2 Stone under proposed Crushed Limestone Area		
	4" Thick #2 Stone	\$5,040	
	<b>Subtotal:</b>	<b>\$5,040</b>	
	Bond Fee (2%)	\$101	
	Overhead (8%)	\$403	
	Profit (3%)	\$151	
	<b>TOTAL:</b>	<b>\$5,695</b>	<b>DECLINED</b>

Alt. #2 Deduct Tradition Footer/Wall, Slab & Sidewalk and construct a Grade Beam Foundation with gravel under the modular building and around the building.

Add Grade Beam Labor	\$7,200
Add Grade Beam Reinforcing	\$1,350
Add Grade Beam Concrete Material	\$4,000
Deduct / Reduce Structural Engineering for Foundation	(\$500)
Deduct Foundation Backfill	(\$1,680)
Deduct Sidewalk Crushed Limestone	(\$1,970)
Deduct Sidewalks	(\$7,575)
Deduct Foundation Labor	(\$8,880)
Deduct Reinforcing	(\$1,350)
Deduct Mesh	(\$2,125)
Deduct Expansion Joint	(\$390)
Deduct Cure & Sealer	(\$150)
Deduct Footer Concrete Material	(\$1,650)
Wall Concrete Material	(\$1,730)



Deduct Slab on Grade Placement Labor	(\$3,000)	
Deduct Slab Concrete Material	(\$2,445)	
Deduct Foundation Insulation	(\$600)	
<hr/>		
Subtotal:	(\$21,495)	
Bond Fee (2%)	(\$430)	
Overhead (8%)	(\$1,720)	
Profit (2%)	(\$645)	
<hr/>		
<b>TOTAL:</b>	<b>(\$24,289)</b>	<b>DECLINED</b>

Alt. #3	Deduct the Trees and mulch Allowance		
	2 Ea Decorative Trees & Mulch	(\$1,500)	
<hr/>			
	Subtotal:	(\$1,500)	
	Bond Fee (2%)	(\$30)	
	Overhead (8%)	(\$120)	
	Profit (3%)	(\$45)	
<hr/>			
	<b>TOTAL:</b>	<b>(\$1,695)</b>	<b>PENDING</b>

Alt. #4	Deduct the Seed / Straw Allowance		
	Seed & Straw	(\$7,500)	
<hr/>			
	Subtotal:	(\$7,500)	
	Bond Fee (2%)	(\$150)	
	Overhead (8%)	(\$600)	
	Profit (3%)	(\$225)	
<hr/>			
	<b>TOTAL:</b>	<b>(\$8,475)</b>	<b>PENDING</b>

Alt. #5	Add an Allowance for Future Chemical Treatment / Soil Stabilization	\$30,000	
	<p>CUC received the geo-technical report after the bid submittal date. While the soil bearing capacity is above the assumed minimum bearing capacity qualified in CUC's bid, the soil is well above the optimum moisture content. Therefore, CUC recommends the owner prepare for the additional cost of stabilization. The depth, percentage of lime, and area are not determined until the actual sitework occurs and the geo-tech issues the recommendations based on the actual conditions at that time. CUC is providing an assumed allowance for an assumed % of lime to an assumed depth of 12". CUC shall true up the allowance vs. the actual cost based on the geo-technical engineers recommendations at the time of placement. CUC shall issue a change order that trues up the assumed allowance vs. actual cost of the recommendations before proceeding with the actual chemical treatment / stabilization.</p>		
<hr/>			
	Subtotal:	\$30,000	
	Bond Fee (2%)	\$600	
	Overhead (8%)	\$2,400	
	Profit (3%)	\$900	
<hr/>			
	<b>TOTAL:</b>	<b>\$33,900</b>	<b>PENDING</b>

**EXECUTIVE SUMMARY:**

Original Base Bid - Accepted	\$673,853	ACCEPTED
Alternate #1 - Declined	0	DECLINED
Alternate #2 - Declined	0	DECLINED
Alternate #3 - Accepted	(\$1,695)	ACCEPTED
Alternate #4 - Accepted	(\$8,475)	ACCEPTED
Alternate #5 - Accepted	\$33,900	ACCEPTED

**CONTRACT TOTAL: \$697,583**



Date: July 18, 2022 – REVISION

Job Name: Hamilton Township Fire Rescue Training Tower

Job #: P6491

RE: Preliminary Schedule

**Preliminary Schedule:**

Description	Duration	Start	Finish
<b>Pre-Construction</b>			
RFP Issued	1 days	06/06/22	06/06/22
Bid Duration	3 weeks	06/07/22	06/24/22
Proposal Submission	1 day	06/24/22	06/24/22
Assumed Proposal Review	3.5 weeks	06/24/22	07/14/22
Owner, Designer & Contractor Post Bid Meeting	1 day	07/14/22	07/14/22
Issue Revised Cost & Schedule	1 day	07/18/22	07/18/22
Assumed Contract Execution	1 day	07/22/22	07/22/22
Receive 25% Deposit for Modular Training Tower	1 day	07/22/22	07/22/22
<b>Design &amp; Permits</b>			
Create Conceptual Training Tower Drawings	2 weeks	07/25/22	08/05/22
Detailed Review of Conceptual Drawings	1 week	08/08/22	08/12/22
Assumed Slight Modifications of Conceptual Dwgs.	1 week	08/15/22	08/19/22
Assumed Final Review / Approval of Conceptual Dwgs.	3 days	08/22/22	08/24/22
Create Anchor Bolt Reactions	2 weeks	08/25/22	09/08/22
Create Civil Drawings	2.5 weeks	08/25/22	09/13/22
Create Foundation Drawings	2 weeks	09/14/22	09/28/22
Create Cover Sheet w/ Code Analysis	2 weeks	08/25/22	09/08/22
Create Final Training Tower Drawings	6 weeks	08/25/22	10/06/22
Assumed Zoning Review	1 week	09/14/22	09/21/22
Assumed Permit Review Duration	3 weeks	10/07/22	10/28/22
Assumed Permit Issued	1 day	10/28/22	10/28/22
<b>Long Lead-Time Procurement</b>			
Modular Training Tower Lead-Time	16 weeks	08/25/22	12/15/22
<b>Phase 1 Construction</b>			
Excavation, Assumed Stabilization, Foundation & Gravel	5 weeks	10/31/22	12/02/22
<b>Phase 2 Construction</b>			
Installation / Erection of Modular Training Tower	5 weeks	12/16/22	01/20/23
<b>Punch-Out / Close-Out</b>			
Assumed Final Cleanup & Punchout	1 week	01/23/23	01/27/23
<b>Assumed Weather Delays</b>			
Assumed Weather Delays	2 weeks	01/30/23	02/10/23

CUC's schedule is based on a 1 week duration for Zoning review and approval and a 3 week review for Permit review and approval. These durations are controlled by the Zoning and Building Departments. If the Zoning & Building Department require more time than the assumed durations listed above, then a schedule extension (without penalty / liquidated damages) shall be granted to

CUC for an equal amount of time that the actual review duration takes beyond the above assumed durations.

The above items shown in **RED** text indicate the critical path of the schedule.

*Cincinnati United Contractors, LLC.*

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7143 East Kemper Road, Cincinnati, Ohio 45249 • Phone: (513) 677-0060 • Fax: (513) 677-1121  
• [www.cintiunited.com](http://www.cintiunited.com) • [info@cintiunited.com](mailto:info@cintiunited.com)

# LEGISLATIVE COVER MEMORANDUM

**Agenda Item:** Resolution 22-0720

**Submitted By:** Brent Centers

**Scope / Description:** This Resolution is the creation of a 2909 Fund for the amounts received through the *OneOhio Opioid* class action settlement. These funds will be paid to Hamilton Township through a series of 18 equal payments.

THIS LEGISLATION IS PENDING LEGAL REVIEW AND WILL BE AVAILABLE AT THE TOWNSHIP TRUSTEE MEETING ON WEDNESDAY, JULY 20, 2022.



# LEGISLATIVE COVER MEMORANDUM

**Introduction:** July 20, 2022

**Effective Date:** Next available date after passage

**Agenda Item:** **Resolution 22-0720A**

**Submitted By:** Brent Centers

**Scope / Description:** This appropriate will increase the funds equivalent to an unemployment compensation claim made to Hamilton Township's General Fund in the approximate amount of \$11,000.

**Budget Impact:** \$11,000

**Vote Required for Passage:** 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on July 20, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*  
Mark Sousa – Trustee  
Darryl Cordrey – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO  
RESOLUTION NUMBER 22-0720A**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP  
APPROPRIATIONS IN THE GENERAL FUND TO RECONCILE BUDGETS FOR  
CALENDAR YEAR 2022**

**WHEREAS**, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2022;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

**SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the General Fund Line Item 1000-110-240-0000, Unemployment Compensation in the amount of \$11,000 for a total amount of \$11,000.

**SECTION 2.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.

**SECTION 3.** This Resolution shall take effect on the earliest date allowed by law.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 20<sup>th</sup> day of July 2022.

Attest:

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Brodi J. Conover, *Assistant Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on July 20, 2022.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

# LEGISLATIVE COVER MEMORANDUM

**Introduction:** July 20, 2022

**Effective Date:** Next available date after passage

**Agenda Item:** Resolution 22-0720B

**Submitted By:** Brent Centers

**Scope / Description:** This appropriate will increase the funds equivalent to a pending unemployment compensation claim made to Hamilton Township's Road & Bridge Fund in the approximate amount of \$13,600.

**Budget Impact:** \$13,600

**Vote Required for Passage:** 2 of 3



The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on July 20, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*  
Mark Sousa – Trustee  
Darryl Cordrey – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO  
RESOLUTION NUMBER 22-0720B**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP  
APPROPRIATIONS IN THE ROAD AND BRIDGE FUND TO RECONCILE BUDGETS  
FOR CALENDAR YEAR 2022**

**WHEREAS**, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2022;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Road & Bridge Fund Line Item 2031-330-240-0000, Unemployment Compensation in the amount of \$13,600 for a total amount of \$18,600.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.
- SECTION 3.** This Resolution shall take effect on the earliest date allowed by law.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 20<sup>th</sup> day of July 2022.

Attest:

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Brodi J. Conover, *Assistant Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on July 20, 2022.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

# LEGISLATIVE COVER MEMORANDUM

**Introduction:** July 20, 2022

**Effective Date:** Next available date after passage

**Agenda Item:** Resolution 22-0720C

**Submitted By:** Brent Centers

**Scope / Description:** This appropriate will increase the second draw of the American Rescue Plan Act funds in the amount of \$1,253,481.29 for a total amount of \$2,497,033.49.

**Budget Impact:** \$1,253,481.29

**Vote Required for Passage:** 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on July 20, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*  
Mark Sousa – Trustee  
Darryl Cordrey – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO  
RESOLUTION NUMBER 22-0720C**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP  
APPROPRIATIONS IN THE AMERICAN RESCUE PLAN ACT FUND TO  
RECONCILE BUDGETS FOR CALENDAR YEAR 2022**

**WHEREAS**, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2022;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

**SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the American Rescue Plan Act Fund Line Item 2273-110-360-0000, Contracted Services in the amount of \$1,253,481.29 for a total amount of \$2,497,033.49.

**SECTION 2.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.

**SECTION 3.** This Resolution shall take effect on the earliest date allowed by law.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 20<sup>th</sup> day of July 2022.

Attest:

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Brodi J. Conover, *Assistant Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on July 20, 2022.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*